



HTHS IB Diploma Programme Admissions Policy

1. Introduction

The International Baccalaureate (IB) Diploma Programme (DP) at Harrison Trimble High School offers a challenging and internationally recognized curriculum designed to develop well-rounded, critical-thinking students prepared for post-secondary education and global citizenship. We offer students the flexibility to enroll in individual IB courses or pursue the full Diploma Programme (DP), depending on their academic goals and aspirations. This policy outlines the admissions criteria and procedures for both pathways.

It should also be noted that as an IB World School, Harrison Trimble High School embraces the IB philosophy as a framework for learning that benefits all students across all grades, whether they are enrolled in IB courses or following the NB high school curriculum.

2. Eligibility and Enrollment Options

The IB Diploma Programme and individual IB courses at Harrison Trimble High School are open to all students equipped to be successful in NB curriculum high school courses. The program is not exclusive to the most gifted students but is designed to provide opportunities for a wide range of learners who demonstrate motivation and commitment.

During the course selection process in grade 10, students will have the opportunity to apply for either the full IB Diploma Programme or individual IB courses for their grades 11 and 12 years.

- **Full Diploma Programme:** Students who wish to pursue the full IB Diploma Programme must apply during the second semester of their grade 10 year.
- **Single IB Courses:** Any grade 10 student in good academic standing may also opt to enroll in individual IB courses for their grade 11 and 12 years. Single courses are available to students with the necessary prerequisites and a history of consistent attendance.

The full Diploma Programme includes the completion of six courses from the DP curriculum, along with the core requirements of CAS (Creativity, Activity, Service), the Extended Essay, and Theory of Knowledge (TOK). In contrast, students opting for single courses can choose subjects based on their interests and prerequisites.

For more information, including detailed course outlines, visit: <https://hths.nbed.ca/ib-at-hths/>

3. Application Process for Full IB Diploma Programme

Students intending to pursue the full IB Diploma must meet the following criteria:



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- **References:** Applicants must provide two references, which can come from two teachers or one teacher and one HTHS coach or club advisor. Students will submit email addresses for each and these referees will receive a link to an online form where they will evaluate the student's growth mindset, ability to work independently, and alignment with the attributes of the IB Learner Profile.
 - **Academic Record:** For students who have completed grades 9 and 10 at Harrison Trimble High School, academic records will be retrieved directly by the school. Applicants transferring from other schools must submit their academic records for all grade 9 and 10 terms not completed at HTHS.
 - **Involvement in Creativity, Activity, and Service (CAS):** Students are required to submit a form detailing their involvement in activities related to creativity, activity, and service during grades 9 and 10, either within the school or the broader community. Students with limited previous experience in CAS may also include a proposal outlining their future plans for engagement in these areas as part of their application.
 - **Admissions Essay:** Applicants are required to submit a 350-550 word essay outlining how they embody the attributes of the [IB Learner Profile](#) and their goals for aligning with it in the future, demonstrating their preparedness for the IB Diploma Programme.

Students applying for the full IB Diploma Programme must also:

- Meet the required prerequisites for their chosen IB courses.
- Be in good academic standing and have a record of consistent attendance.

4. Application Process for Single Courses

Students who are not pursuing the full Diploma Programme but wish to enroll in individual IB courses are encouraged to apply. IB courses are designed to be accessible to all motivated learners and are not limited to the highest academic achievers. While scores of 6 and 7 on the IB's 7-point scale represent outstanding achievement, an average student with a solid work ethic can expect to earn a passing grade of 4 or 5.

Students applying for single IB courses must:

- Meet the required prerequisites for the chosen IB course.
- Be in good academic standing and have a record of consistent attendance.

5. Timeline

The application process for the full IB Diploma Programme will follow this general timeline:



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- **IB Information Sessions:** These will be held early in second semester prior to course selection for grade 10 students and their families to learn more about the IB Programme, including its benefits and requirements.
 - **Application Submission:** Completed applications for the full Diploma Programme, including references, CAS forms, academic records, and essays, must be submitted by the end of March.
 - **Interviews:** After submitting applications, students will either be accepted into the Diploma Programme, rejected if they do not meet the criteria, or invited to an interview with the IB Coordinator. The interview will serve to assess their readiness for the rigors of the IB curriculum and will determine their acceptance status. Final acceptance decisions will be communicated by the end of April.

6. Fees

The fees for the IB Programme at Harrison Trimble High School are as follows:

- **Single Course Enrollment:** \$25 per semester for each course (\$50 per two-semester standard level course; \$75 per three-semester higher level course), plus \$250 per exam.
- **Full Diploma Programme:** \$1,900 for the two-year programme, or \$950 per year. A non-refundable deposit of \$50 is required upon admission and will be applied toward the total fee.

8. Transfers

- **From Other IB World Schools:** Students transferring from another IB World School will have their previous academic work evaluated, and efforts will be made to accommodate their existing coursework within our program offerings.
- **From Non-IB Schools:** Students wishing to transfer from non-IB schools must first apply through the district's regular [Out of Bounds Application Process](#). They are expected to join Harrison Trimble High School before grade 11, ideally in grade 9 or 10, to benefit fully from the IB philosophy, which is integrated across all levels of the school. Students entering in grade 11 may still be considered for IB course enrollment, subject to an interview with the IB Coordinator and Head of School and provided they meet all prerequisites. Students transferring mid-year or in grade 12 may face significant restrictions due to limited course availability.

9. Policy Review



This admissions policy will be reviewed and updated regularly to reflect changes in the IB Programme, school needs, and educational regulations. A review committee will be established, including representatives from the Anglophone School District East (ASDE), parents, and other key stakeholders. Updates to the policy will be made available on the school website and in the office of the IB Guidance Counselor.

End Note on IB Policy Development:

Each of the five IB policy drafts has been developed in alignment with Harrison Trimble High School's existing policies, which were formed through school committees and adhere to New Brunswick provincial regulations and guidelines. These drafts have been further refined to reflect IB philosophy and official guidelines. They have been circulated to small committees comprised of knowledgeable stakeholders for review, and feedback has been received and incorporated into the current version of this policy.